

National Accreditation Agency
of Ukraine

Approved by NAAU
decree dated 30.09.2013
№ 173-Я

MANAGEMENT SYSTEM

General document

“Codex of professional behaviour of accreditation personnel”

*(Coordinated and recommended by the decision of Accreditation Council dated on
26.09.2013)*

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assumes obligations and responsibility:

1.1 Comply with requirements of applicable legislation and procedures of NAAU accreditation.

1.2 Constantly improve own competence in the scope of accreditation and to maintain it up to date.

1.3 Not to act in a manner that may harm NAAU reputation.

1.4 Not to start the activity for which there is no sufficient and appropriate competence or authorities.

1.5 To avoid relationships that can create or influence on the professional Judgments.

1.6 Not to give disparaging feedbacks or carrying out unreasonable comparison of own work with the work of other accreditation personnel.

1.7 To act with dignity and inexorably to the enterprise (organization) that is a subject of evaluation.

1.8 Not to distribute the information that harms the reputation or the interests of enterprise (organization) that is a subject of evaluation.

1.9 Not to take financial compensation (commission) from enterprise (organization) that is a subject of evaluation.

1.10 Not to provide unreliable information in the reporting documents with the purpose of registration and issuance of accreditation certificate.

1.11 To preserve the confidentiality of information obtained as a result of the verification of the enterprise (organization).

1.12 In all cases of activity comply with ethical requirements and rules of professional behavior.

In case of improper execution of own professional duties and noncompliance of requirements of this Codex:

2.1 Personnel on accreditation in the future is not involved to accreditation works by NAAU.

2.2 The questions concerning the adoption of decision about the re-attestation and/or the cancellation of assessor's certificate (lead assessor) are submitted to a meeting of the Attestation Commission.

2.3 Agreement on cooperation between NAAU and expert is cancelled and data about the expert is excluded from the Register of accreditation personnel.

Developed by:

Leading specialist

Lidiya Grechanivska

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